

GAVILAN COLLEGE CURRICULUM MEETING
Monday, October 22, 2001
MINUTES

Present: L. Halper, B. Donovan, E. Alster, J. Howell, B. Funk, M. Machado, S. Dodd, T. Flippen, M. Levine, F. Lozano, D. VanTassel, K. Wagman, K. Child, S. Carr, M. Johnson, J. Parker, B. Hammond (ASB)

Guests: Ismael Duenas, Russell Lee

I. Call to Order

The meeting was called to order by chairwoman L. Halper at 3:10 p.m.

II. Approval of Minutes of October 8, 2001

Minutes of October 8, 2001 approved, MSC Funk/Wagman

III. Old Business

A. Contract Ed – R. Perez

As part of Accreditation, the Economic Development and Community Services Department is to stay in communication with the Curriculum Committee in regard to Community Service and Contract Ed classes. Contract Ed provides local businesses and employees with affordable customized professional training on-site or at Gavilan College sites, and is scheduled and structured to meet the individual organization's needs. Examples of Contract Ed classes offered are motorcycle safety, on-line classes, and contract ESL. Sherrean Carr and Richard Gillis (Small Business Development Center) are conducting a survey to poll the needs of local businesses. The department is currently working on a 5-year business plan and marketing strategy for the Chancellor's Office. After discussion it was decided that the department would keep the committee informed as to contract ed and report in April and November on community service classes.

B. Graduation Requirement – Engl 1A or 250? – F. Lozano

There was further discussion and the Curriculum Committee determined that it will look at the issue again when the English and Counseling Departments have met and come up with some proposals for improving the pass rate for English 250 and those people who go on to English 1A.

C. Proposal for Keeping Curriculum Updated – Dennie VanTassel presented a proposal that curriculum be updated every three years. After discussion it was agreed to table the issue so that the department chairs can get input. MSC Wagman/Funk.

D. Curriculum Reform Ideas

After discussion it was decided to form two subcommittees—a Technical Review subcommittee composed of Travis Flippen, Fran Lozano, Joy Parker and Joanne Howell, and a Curriculum Reform subcommittee composed of Mark Levine, Marty Johnson, Fran Lozano, Sherrean Carr, and Ken Wagman. The committee would like to start e-mail or on-line curriculum procedures in the next couple of months to begin in the spring. The reform subgroup will suggest alternative deadlines to give people more time. Also to begin next semester will be schedule deadlines of fall for the next fall and spring for the next spring.

IV. New Business

A. Curriculum Deadlines

The next meeting will be on Monday, November 5th due to the 12th being a holiday. The deadline for curriculum will be on October 30th. As the Department Chair meeting is also scheduled for the 5th, it was decided that Curriculum will meet at 2:00 p.m. and Department Chairs will meet at 4:00 p.m. For the November 26th meeting the deadline for curriculum will be Friday, November 16th.

B. Advisory / Prerequisite for Phys 2A – “General Physics” – MSC Wagman/Funk

C. Global Studies Idea

Mark Levine presented information on a Global Education Program which could be a new AA degree program or just a cluster of courses. Leah suggested that a multicultural issue component subcommittee be formed consisting of Mark, Leah, and Marlene Bumgarner. Marty recommended that these issues be looked at in conjunction with other committees such as Diversity, Learning Communities, or Institute for Non-Violence.

V. Adjournment

MSC VanTassel/Flippen, 4:45 p.m.

Distribution: L. Halper, B. Donovan, E. Alster, J. Howell, B. Funk, M. Machado, S. Dodd, T. Flippen, A. Porcella, M. Levine, F. Lozano, D. VanTassel, R. Sharboneau, K. Wagman, K. Child, S. Carr, M. Johnson, F. Lopez, J. Parker, Library, ASB Representative B. Hammond, J. Baker, J. Clifford, N. Juarez, A. Oropeza, C. Ramirez

Natalie Juarez

GAVILAN COLLEGE CURRICULUM MEETING
Monday, October 22, 2001
3:10 p.m., SS 206
AGENDA

- I. Call to Order
- II. Approval of Minutes from October 8, 2001
- III. Old Business
 - A. Contract Ed – R. Perez
 - B. Graduation Requirement – Engl 1A or 250? – Lozano
 - C. Proposal for Keeping Curriculum Updated – VanTassel
 - D. Curriculum Reform Ideas
- IV. New Business
 - A. Curriculum Deadlines
 - B. Advisory / Prerequisite for Phys 2A
 - C. Global Studies Idea
- V. Adjournment

Distribution: L. Halper, B. Donovan, E. Alster, J. Howell, B. Funk, M. Machado, S. Dodd, T. Flippen, A. Porcella, M. Levine, F. Lozano, D. VanTassel, R. Sharboneau, K. Wagman, K. Child, S. Carr, M. Johnson, F. Lopez, J. Parker, Library, ASB Representative B. Hammond, J. Baker, J. Clifford, N. Juarez, A. Oropeza, C. Ramirez